



# 24 Hour/Daily Alcoholic Beverage Sales Permit

## Application (W.S. 12-2-203, 12-4-502)

Application for authorization to sell or serve alcoholic beverages at an event, under the temporary permit-type selected below. No package sales allowed.

Fee \$	_____
Date Paid	_____

APPLICANT	
Name of Person Requesting Permit:	
Organization:	
Email:	Phone:
Mailing Address:	
Physical Address:	

EVENT INFORMATION	
Name of Event:	
Venue:	Purpose:
Venue Address:	List the Dates and Hours that Alcohol will be available:
Anticipated number of attendees at any given time:	

INDEMNITY AGREEMENT
<input type="checkbox"/> <b>INDEMNITY AGREEMENT</b> If event is at or on city property.

SELECT TYPE OF 24-HOUR PERMIT - SUBMIT 30+ DAYS IN ADVANCE OF EVENT	
<input type="checkbox"/> <b>CATERING PERMIT</b> \$50 per day For the sale or serving of alcoholic product which was purchased from the retail or resort liquor license holder who authorized this permit application.	This permit must be agreed to and authorized by a current retail or resort liquor license holder. <b>Name of Retail or Resort Liquor License Holder:</b>  <b>Authorized Signature:</b>  <b>Print Name:</b>
<input type="checkbox"/> <b>MALT BEVERAGE PERMIT</b> \$50 per day For the sale or serving of only malt beverages.	<input type="checkbox"/> Yes <input type="checkbox"/> No Nonprofit corporation under the laws of WY? <input type="checkbox"/> Yes <input type="checkbox"/> No Tax exempt organization under the IRS? <input type="checkbox"/> Yes <input type="checkbox"/> No Has the applicant been in continuous operation for not less than two years?



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<input type="checkbox"/> <b>MALT BEVERAGE PERMIT FOR A MICROBREWERY</b> \$50 per day For the sale or serving of only the microbrewery's own brewed malt beverage product away from their licensed premises.	Permitted Microbrewery Only <b>Authorized Signature:</b>  <b>Print Name:</b>
<input type="checkbox"/> <b>MANUFACTURER'S OFF-PREMISES PERMIT</b> \$50 per day For the sale or serving of only the manufacturer's own Wyoming manufactured product away from their licensed premises.	Licensed Manufacturer Only <b>Authorized Signature:</b>  <b>Print Name:</b>
<input type="checkbox"/> <b>WINERY OFF-PREMISE PERMIT</b> \$50 per day For the sale of the winery's own Wyoming manufactured products only.	Licensed Wineries Only <b>Authorized Signature:</b>  <b>Print Name:</b>

<b>TEMPORARY FOOD PERMIT</b>	
<input type="checkbox"/> <b>TEMPORARY FOOD PERMIT ATTACHED FROM WYOMING DEPARTMENT OF AGRICULTURE CONSUMER HEALTH SERVICES</b> \$50 - Contact <a href="mailto:karen.branson@wyo.gov">karen.branson@wyo.gov</a> (307-777-7211) and allow two weeks for processing. Wyoming Statute § 35-7-124(a), "any person processing, distributing, storing or preparing any food for sale shall obtain a license from the department of agriculture or a local health department [and] no food establishment shall serve, hold for sale or sell food to the public without a valid license." Wyoming Statute § 35-7-110(a) (xiii) (C), alcoholic beverages "subject to the Federal Alcohol Administration Act" are considered "food." Wyoming Statute § 35-7-110(a) (xi), an "establishment" includes "any place or any area of any establishment in which foods are displayed for sale."	

All permit holders are responsible for abiding by all applicable alcohol dispensing regulations. These regulations include, but are not limited to:

- Confirm age of participants by checking identification; ensure minors are not served alcohol.
- Complimentary alcohol is not available for self-service.
- Control pouring to curb over serving individuals.
- Prohibit participants from leaving the permitted location with alcohol.
- Non-alcoholic beverage options are encouraged.
- T.I.P.S. Server Training Certification highly encouraged.

By filing this application, I agree to comply with State and Local Liquor Regulations regarding the sale and service of alcoholic beverages.

Applicant's signature

Date



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### Permit Descriptions

The permits authorized by this section shall be issued for one (1) twenty-four (24) hour period, subject to the schedule of operating hours set pursuant to W.S. 12-5-101. No person or organization shall receive more than a total of twelve (12) malt beverage and thirty-six (36) catering permits for sales at the same premises in any one (1) year.

#### **Catering Permit - Wyoming Statute 12-4-502 (b)**

A catering permit authorizing the sale of alcoholic and malt beverages may be issued by the appropriate licensing authority to any person holding a retail or resort retail liquor license authorizing the off-premises sale of both alcoholic and malt beverages, for sales at events not capable of being held within the licensee's licensed premises. No licensee holding a catering permit shall sell or permit consumption of any alcoholic or malt beverage off the premises described in the permit. Notwithstanding any other provision of this subsection, closed-container items sold at auction for the benefit of a nonprofit organization may be taken off-premises. Catering permits under this subsection shall not be used to operate a continuing business.

#### **Malt Beverage Permit - Wyoming Statute 12-4-502 (a)**

A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit. Malt beverage permits under this subsection shall not be used to operate a continuing business.

#### **Malt Beverage Permit for a Microbrewery - Wyoming Statute 12-4-415**

The holder of a microbrewery permit under this section may also hold a malt beverage permit for the purpose of selling its own brewed malt beverages.

#### **Manufacturer's Off Premises Permit -**

The local licensing authority may issue to a manufacturer licensee who is a federally licensed distiller or rectifier: A manufacturer's off-premises permit authorizing the permittee to sell product manufactured at the site identified on the manufacturer's license only for sales at meetings, conventions, private parties, dinners, and other similar gatherings to promote their product. No permittee holding a manufacturer's off-premises permit shall sell or permit consumption of any of their manufactured product off the premises described in the permit.

#### **Winery Off Premises Permit - Wyoming Statute 12-4-414**

The local licensing authority may issue to a winery permit holder an off-premises wine permit for the purpose of selling its own manufactured wine at meetings, conventions, private parties, dinners and other similar gatherings to promote the holder's product. No permittee holding an off-premises wine permit shall sell or permit consumption of any of their manufactured product off the premises described in the permit.